



**Quimby Oak Middle School  
English Language Advisory Committee (ELAC)  
Meeting Minutes: December 17, 2018**

**DRAFT**

- I. Call to Order - 2:33pm Meeting was called to order by Marena Doxie
- II. Attendees Sign in & Welcome  
Member Roles
  1. Chairperson - Claire Herbert nominated Marena Doxie. Silvia Lopez -2nd; all in favor 3-0
  2. Vice Chairperson - Marena Doxie nominated Silvia. Lopez. C. Herbert 2nd; all in favor 3-0
  3. Secretary - Marena Doxie nominated Claire Herbert. S.Lopez 2nd; all in favor 3-0
- III. Matters from the Public  
There were no matters from the public
- IV. New Business
  - A. School Data  
We have many EL's on campus. There are no teachers or aides on campus for designated ELD.  
All teachers are involved with EL instruction. We are making sure all teachers have training, and we are watching testing scores for growth.
  - B. California Roadmap  
We looked at the California English Learner Roadmap together. We discussed each Principle, and reflected on areas that are already in progress. Some observations included: In Principle 1, our School Safety Survey is especially concerned with El's, and our district has programs to help build partnerships with parents. In Principle 2, instruction is scaffolded, and EL students are provided access to full curriculum. In Principle 4, The school provides LFTT for EL students.  
We compared these 4 Principles with our district "Profile of a Learner," and discussed the many areas that overlapped.



### C. DLAC

We looked over the DLAC calendar and meeting topics. We discussed the purpose of DLAC committee. Claire Herbert nominated Marena Doxie to be the Quimby Oak Representative. S. Lopez 2nd: all in favor 3-0.

### V. Announcements

#### A. Parent University

1. We looked over the Parent University calendar of class offerings. Silvia Lopez suggested EL parents new to middle school have a need for orientation to familiarize themselves with how to help their children have a more successful start to the school year. ( Help with PowerTeacher Google Classroom, book/binder/backpack organization). Discussed the possibility of adding to Parent University.

B. Time for questions was given. No questions.

### VI. Adjournment

Meeting adjourned at 3:02pm